



**State of New  
Hampshire  
Department of  
Education**

101 Pleasant Street  
Concord, NH 03301  
(603) 271-3494 or  
1-800-339-9900  
TDD: 1-800-735-2964  
Fax: (603) 271-1953  
[www.education.nh.gov](http://www.education.nh.gov)

For more information  
please contact:  
Lori Temple  
Public Information Office  
(603) 271-6646 or  
[Lori.Temple@doe.nh.gov](mailto:Lori.Temple@doe.nh.gov)

# Messages From the Department of Education

June 2012

## Table of Contents

Accountability, Assessment, Curriculum, and School Improvement.....	Page 2
Certification .....	Page 2
Data.....	Page 3
Grants and Requests For Proposals (RFP) .....	Page 4
Hearings .....	Page 5
Nutrition Programs and Services .....	Page 6
Special Education.....	Page 6
Professional Development.....	Page 7
Resources .....	Page 7
Other	
• Awards.....	Page 8
• Contests.....	Page 8
• Grants.....	Page 8
• Conferences/Workshops.....	Page 8
• Misc. ....	Page 9

## ACCOUNTABILITY, ASSESSMENT, CURRICULUM, AND SCHOOL IMPROVEMENT

---

### A. Accountability & Improvement System - ESEA Flexibility/Waiver

The NH Department of Education is continuing to explore the possibility of applying for an ESEA Flexibility Waiver for the September, 2012 deadline. Commissioner Virginia M. Barry, Ph.D., in consultation with the Governor and numerous leaders across New Hampshire, has made it clear that the state will only go forward with a request if it is done in a way consistent with NH's local control character and educational system. A meeting is scheduled with the US Department of Education (USED) later in June to discuss the possible particulars of a NH waiver, to determine if the Secretary would consider elements outside of the current USED guidance. More information can be found at [www.education.nh.gov/accountability-system/index.htm](http://www.education.nh.gov/accountability-system/index.htm).

Contact: Paul Leather, (603) 271-3801, [Paul.L Leather@doe.nh.gov](mailto:Paul.L Leather@doe.nh.gov)

### B. Statewide Assessment Memo for School Year 2012-2013

The Department is working on its annual assessment memo that will help people to understand what will be happening in state assessment next year. This memo will be distributed later this month. It will also be posted on the NH DOE Web site at [www.education.nh.gov/instruction/accountability/notices.htm](http://www.education.nh.gov/instruction/accountability/notices.htm).

Contact: Tim Kurtz, (603) 271-3846, [Timothy.Kurtz@doe.nh.gov](mailto:Timothy.Kurtz@doe.nh.gov)

## CERTIFICATION

---

### A. Alternative 4/5 New Hires

As you are hiring new educators please remember that any potential candidates seeking alternative routes to certification should have a statement of eligibility. This enables you to hire these candidates. If you hire a candidate with a statement of eligibility, you are encouraged to have the new hire begin their Alternative 4 or 5 plans immediately. There is a *Guide to Alternative 4 Certification* ([www.education.nh.gov/certification/documents/alt4instructions.doc](http://www.education.nh.gov/certification/documents/alt4instructions.doc)) as well as an Alternative 4/5 Certification process flow chart that you might find helpful.

Contact: Karen Soule, (603) 271-4196, [Karen.Soule@doe.nh.gov](mailto:Karen.Soule@doe.nh.gov)

### B. Data Regarding Hires and Terminations

All data on hires and terminations need to be entered into the Educator Information System (EIS) as soon as possible. The Bureau of Credentialing is relying on the district to enter data that was formerly submitted on the Personnel Action Form (PAF).

Contact: Lisa Landenberger, (603) 271-4196, [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov)

### C. Educator Information System (EIS) – Teacher Renewal Form

The NH Department of Education continues to implement the online system enabling educators to complete the renewal process for their New Hampshire educator certification,

including credit card payment. All recommendations for renewal have been submitted online by the SAU office. Educators not opting for the credit card option will be able to submit paper renewals through the mail paying by check. A transmittal form is now available online. All educators whose certification ends on June 30, 2012 should have completed their renewal process prior to that date. More information can be found on the Bureau of Credentialing Web site at [www.education.nh.gov/certification/index.htm](http://www.education.nh.gov/certification/index.htm).

Contact: Lisa Landenberger, (603) 271-2409, [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov)

#### **D. HQT**

How do we determine the HQT status of educators?

Contact: Ginny Clifford, (603) 271-3455, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

#### **E. HQT Course and Class Assignments**

The Educator Information System (EIS) will be the source for New Hampshire's HQT data for the 2011-2012 school year. Please note that all schools must submit the assignments for all staff along with student rosters (via i4see and/or EIS). Contact Cyndy Currier at [ccurrier@mac.com](mailto:ccurrier@mac.com) for help and training with data submissions and [i4see.help@doe.nh.gov](mailto:i4see.help@doe.nh.gov) for general questions.

#### **F. Praxis II**

The NH State Board of Education recently approved the adoption and passing scores for Elementary Education: Multiple Subjects (#5031) and Music: Content Knowledge (#0113). The new elementary test will contain sub-scores for Math, English & Reading, Science and Social Studies.

Contact: Ginny Clifford, (603) 271-3455, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

---

### **DATA**

---

#### **A. NH Education Department Approved For \$5 Million To Bolster Innovative Student Data Collection, Analysis System**

United States Senator Jeanne Shaheen (D-NH) announced on June 11, 2012, that the New Hampshire Department of Education (NH DOE) has been approved to receive approximately \$5 million through the U.S. Department of Education over the next three years to build upon a state-driven student data collection and analysis system using data to transform education and student outcomes. This award supports the four key foundations of the NH DOE Education Reform Agenda: a commitment to world class standards and 21st century assessment; a framework to ensure effective teachers and leaders; supports for schools, especially schools that have traditionally struggled; and an integrated data system to enable these initiatives. The full news release can be found at [www.education.nh.gov/news/data-grant.htm](http://www.education.nh.gov/news/data-grant.htm).

Contact: Irene Koffink, (603) 271-3865, [Irene.Koffink@doe.nh.gov](mailto:Irene.Koffink@doe.nh.gov)

#### **B. i4see EOY Data Collection**

i4see has set the following dates as the end of year submission schedule:

- June 4 - July 15 – Sped Public Submission and EOY Enrollment for sped nonpublic students

- June 4 to July 15 – Final EOY Submissions (both EOY Enrollment and EOY Academic) – submissions should be district verified by July 15 – Do NOT certify at this time
- July 15 – August 1 – All state anomalies MUST be resolved and District Reports confirmed
- July 15 – August 1 – State Scholar submissions for participating High Schools are due
- August 1 – Superintendents “certify” EOY submissions and print, complete, sign and send “Tuition Report Receiving,” “Nonpublic 11-12 Special Education Students (A13N),” and “Nonpublic 11-12 Non-Special Education Students (A13 Other)” reports
- August 1-October 31 – The DOE will review all submissions and contact schools with questions
- November 1st – Superintendents should print, sign and submit remaining end of year reports (including Determination Sign Off)

Also, please remember that Submission Course and Student Class Submissions are required this year. Please submit these files by the end of July.

Contact: Sandy Hyslop, 603- 271-2831, [sandy.hyslop@doe.nh.gov](mailto:sandy.hyslop@doe.nh.gov)

### **C. School Safety Survey**

The School Safety Survey for school year 2011-2012 will be released in June. A preview of the survey and instructions can be found at the following link: [www.education.nh.gov/data/forms.htm](http://www.education.nh.gov/data/forms.htm). The survey should be completed after the last day of school to allow for complete information. If you are responsible for entering the data into the survey please make sure that you are able to login to myNHDOE – Education Statistics System (ESS) prior to the end of the school year in case you will need assistance with access to the survey. After the data is entered, Superintendents will need to review the completed surveys and certify them on-line no later than Friday, July 13, 2012 (hardcopies of the survey are no longer accepted). Please remember that submission of this data is required by RSA 193-E:3. **New This Year:** Enhancements to the survey functionality have been made to make saving the survey easier. In addition, some questions are no longer being asked.

Contact: Gretchen Tetreault, (603) 271-5874, [Gretchen.Tetreault@doe.nh.gov](mailto:Gretchen.Tetreault@doe.nh.gov)

## **GRANTS and REQUESTS FOR PROPOSALS**

---

**ALL RFPs Can be Found on the Department Website at**  
[www.education.nh.gov/rfp/index.htm](http://www.education.nh.gov/rfp/index.htm)

### **A. Content Support and Technical Assistance to Local School Districts**

The Division of Instruction is seeking two individuals with specific expertise and experience to work with schools and districts in New Hampshire as a part of the Statewide System of Support in order to improve student achievement. Proposals will be reviewed starting June 20, 2012. Any proposals received after this date will be considered until the positions have been filled.

Contact: Ellie Riel, (603) 271-0076, [Ellie.Riel@doe.nh.gov](mailto:Ellie.Riel@doe.nh.gov)

**B. Initiative for School Empowerment and Excellence (i4see) Analysts**

The NH Department of Education is seeking individuals to assist with data collection and analysis. These i4see analysts will; 1) help ensure districts and schools are submitting data, and 2) help analyze that data in conjunction with state assessment data. Deadline for Receipt of Proposals is 4:30 p.m. June 15, 2012.

Contact: Sandy Hyslop, (603) 271-2831, [Sandy.Hyslop@doe.nh.gov](mailto:Sandy.Hyslop@doe.nh.gov)

**C. Legal Consultant Review of Proposed Charter School Applications**

The New Hampshire Department of Education (NHDOE), Division of Instruction – Bureau of Accountability, Charter School Office is seeking proposals from legal consultants with experience and familiarity with New Hampshire law, particularly Chartered Public Schools, RSA 194-B. Proposals must be received on or before Friday, June 15, 2012.

Contact: Michelle Gauthier, (603) 271-3582, [Michelle.Gauthier@doe.nh.gov](mailto:Michelle.Gauthier@doe.nh.gov)

**D. Oversight of ongoing Development and Implementation of EIS**

The NH Department of Education is seeking a contractor to assist the DOE with the ongoing development and implementation of the Educator Information System (EIS) project. The Department is in the final stages of implementing a custom EIS that replaced a MS: Access solution. The vendor providing services under this contract will assist the Department in refining the functionality of the new system and its relationship to other DOE data systems. The contractor will continue to assist the vendor with the development of the Highly Qualified Teacher (HQT) verification component of the EIS. The contractor will provide guidance to the Department as it considers the continued relationship with the third party vendor who has created the EIS. The contractor will also help to identify the ability of the EIS to be expanded for future uses within the Bureau of Credentialing as well as with other DOE functions. Proposals must be received by 4:30 p.m. on Friday, June 22, 2012.

Contact: Marjorie Schoonmaker, (603) 271-3620 or [Marjorie.Schoonmaker@doe.nh.gov](mailto:Marjorie.Schoonmaker@doe.nh.gov)

**E. Title VII, Part B Independent Living Program**

The State of New Hampshire, Department of Education, Division of Career Technology and Adult Learning requests proposals to provide independent living services to individuals with significant disabilities. Deadline for Receipt of Proposals is 4:00 p.m., Wednesday, June 27, 2012.

Contact: Joan E. Holleran, Administrator, (603) 271-3471 or [Joan.Holleran@doe.nh.gov](mailto:Joan.Holleran@doe.nh.gov)

---

**HEARINGS**

---

A rulemaking hearing will be held June 20, 2012 in the State Board Room, NH Department of Education, 101 Pleasant Street, Concord, NH 03301, at 11:00 a.m. for rules Ed 506.04 and Ed 614.04 Principal, Ed 506.06 District Administrator, Ed 506.08 Associate Principal, Ed 507.35 Educational Interpreter, and Ed 512, Professional Development. Deadline for submission of written comments is June 27, 2012.

Contact: Mary Mayo, (603) 271-3189, [Mary.Mayo@doe.nh.gov](mailto:Mary.Mayo@doe.nh.gov)

## NUTRITION PROGRAMS AND SERVICES

---

### A. Additional 6 Cents Per Meal

Starting school year 12-13, schools that are certified will be able to receive an extra 6 cents for every meal that is served. All schools within the SAU must be certified to receive the additional 6 cents. Steps to certification include the requirement for each school to send the Bureau of Nutrition Programs and Services requested information, the Bureau will then work with each school to certify them for the 6 cents based on the accuracy of the information sent. There may also be a site review completed. A Webinar about the certification process was offered to school food service directors in early June, 2012.

Contact: Cheri White, (603) 271-3646, [cheri.white@doe.nh.gov](mailto:cheri.white@doe.nh.gov)

### B. Fresh Fruit and Vegetable Program

All elementary schools and those middle schools that include a 5th grade class are invited to participate in the Fresh Fruit and Vegetable Program if they have a high percentage of free and reduced students within their school population. Schools that qualify receive funds to purchase fruits and vegetables which are then offered for free to all enrolled students, regardless of free and reduced status. The produce is offered to the students at a time which is outside of the lunch and breakfast program.

Contact: Tami Drake, (603) 271-3646, [Tami.Drake@doe.nh.gov](mailto:Tami.Drake@doe.nh.gov) or  
Kathryn Hodges, (603) 271-3646, [Kathryn.hodges@doe.nh.gov](mailto:Kathryn.hodges@doe.nh.gov)

## SPECIAL EDUCATION

---

### A. New Hampshire Special Education Information System (NHSEIS) Weekly Forums

The New Hampshire Department of Education (NHDOE), Bureau of Special Education will continue to hold weekly forums via conference call on the New Hampshire Special Education Information System (NHSEIS).

Conference line number: 1-800-240-3895 / Conference ID: 600113

<b><i>Date</i></b>	<b><i>Time</i></b>
Thursday, June 21, 2012	2:00pm
Friday, June 29, 2012	3:00pm
Monday, July 9, 2012	10:00am
Tuesday, July 17, 2012	8:00am
Thursday, July 26, 2012	3:00pm
Friday, August 3, 2012	2:00pm
Monday, August 13, 2012	9:00am
Tuesday, August 21, 2012	11:00am
Thursday, August 30, 2012	2:00pm

Contact: Terry Hersh, (603) 271-3775, [Terry.Hersh@doe.nh.gov](mailto:Terry.Hersh@doe.nh.gov)



**B. Surrogate Parent Program**

This is a volunteer program designed to provide a child with a disability with an educational surrogate parent to act as the child's educational decision-maker. As the educational decision-maker you would participate in a child's special education team meetings, represent children whose parents are unavailable or unable to participate in the special education process, and are not responsible for any financial costs or direct care of the child. Volunteers must be at least 21 years of age and complete an application that includes a background check. The NH DOE requires applicants to participate in a nine-hour training, which is offered at no cost to applicants. The training includes information on the special education process and related topics. (Professional Development credits are available for this training) The next training will take place Saturday, July 21, 2012 at the Oscar Foss Memorial Library, Barnstead, NH (9:00 a.m.-5:00 p.m.)

Contact: McKenzie Harrington, (603) 271-3739, [McKenzie.Harrington@doe.nh.gov](mailto:McKenzie.Harrington@doe.nh.gov)

---

**PROFESSIONAL DEVELOPMENT**

---

**A. 504 Coordinator Meeting**

The 504 Coordinator for the NH DOE would like to offer the opportunity for 504 Coordinators to participate in a meeting with their peers from across the state to share ideas, best practice and to provide technical assistance. A meeting date will be set for early Fall 2012 in Concord. If there is enough interest, correspondence will be sent out in mid to late August to coordinate a meeting.

Contact: Tina Greco (603) 271-3993, [Tina.Greco@doe.nh.gov](mailto:Tina.Greco@doe.nh.gov)

**B. Seventh Annual APEX Summer Leadership Institute**

The APEX Summer Leadership Institute, *Multi-tiered Systems of Support: Teamwork, Leadership, and Data-Based Decision-Making to Prepare Every Student for Career and Adult Life*, is designed for teams from middle and high schools to build their skills and knowledge in implementing Positive Behavioral Interventions and Supports (PBIS) in order to improve their school culture and climate, improve student engagement, and produce higher graduation rates for all students. The Institute is also designed for students to build their personal and community leadership skills and to develop goals for their transition from school to adult life. Finally, the Institute offers an opportunity for policy makers, families, and community members to learn about the advantages of implementing PBIS and a three-tiered framework of school reform. This institute will take place August 15-16, 2012 at the Attitash Inn and Conference Center, Bartlett, NH. For the most updated information, visit [www.iod.unh.edu/apexsi](http://www.iod.unh.edu/apexsi).

---

**RESOURCES**

---

**What Engages Students**

California regional Teacher of the Year, Heather Wolpert-Gawron was asked What engages students? She posed the question to her eighth grade students. The responses seemed to fall under 10 categories, representing reoccurring themes that appeared again and again. Read the entire article on Edutopia at <http://www.edutopia.org/blog/student-engagement-stories-heather-wolpert-gawron>.

---

**OTHER**

---

**Volunteer NH Awards**

Are any of your friends and neighbors doing outstanding volunteer work? Nominate them now for the Spirit of NH Awards. For more information or to nominate a person or group go to [www.volunteernh.org/html/spirit-nomination-2012.html](http://www.volunteernh.org/html/spirit-nomination-2012.html).

**Dig into Science Contest**

For the second year in a row, S. W. Cole Engineering, Inc. will hold a contest this fall to promote science and engineering educational programs in Maine and New Hampshire. Science, math or engineering students in first through 12th grade can participate. One winner will be chosen for each of the company's six offices, for a total of six winning classes. Each winner will be awarded \$1,000 for the purpose of attending a pre-approved extra-curricular program related to science, math or engineering. The contest will begin in September. More information, including exact start and end dates and rules for entering, will be available this summer on S. W. Cole's Web site at [www.swcole.com](http://www.swcole.com).

**The NH State Council on the Arts (NHSCA) Grants**

Schools, after-school organizations and other not-for-profit arts and educational organizations may submit grant applications for the General Project Grant. This is a competitive grant with a required match. Next postmark deadline is **August 3, 2012** for projects taking place between November 1, 2012 and September 30, 2013. For grant information, applications, and guidelines go to: [www.nh.gov/nharts/grants](http://www.nh.gov/nharts/grants) or contact Catherine O'Brian, Arts Education Coordinator, [Catherine.R.OBrian@dcr.nh.gov](mailto:Catherine.R.OBrian@dcr.nh.gov), (603) 271-0795.

**Embedded Formative Assessment Workshop**

Granite State College is organizing a full day session on Embedded Formative Assessment featuring Dr. Dylan Wiliam, Emeritus Professor of Educational Assessment at the Institute of Education, University of London, where he served as Deputy Director from 2006 to 2010. Throughout his career, he has taught in public schools, directed a large-scale testing program, served a number of roles in university administration, including Dean of the School of Education, and pursued a research program focused on supporting teachers to develop their use of assessment as a key component for learning. The July 18, 2012 keynote/workshop event is \$160 per person, and open for anyone interested to attend. Contact Michelle Fox at [michelle.fox@granite.edu](mailto:michelle.fox@granite.edu) to register for this one day workshop.

**NHASCD Summer Institutes co-sponsored by Pinkerton Academy****a) Building and Sustaining Effective Professional Learning Communities (PLC's)**

June 26th & 27th, 2012

Dr. Richard Dewey, presenter

An experienced leader and presenter, Dick Dewey was the founding principal of Minnesota's award-winning Eastview High School that is designed around effective PLC's. During the two day Institute, participants will improve their collaboration and communication skills and their use of PLC protocols. They will increase their confidence in leading difficult conversations and managing conflict, and responding effectively to diverse student needs.



**b) Strategic Teaching/Differentiated Instruction to Address the Common Core**

August 14th & 15th, 2012:

Harvey Silver, presenter

A successful teacher and school leader, Harvey Silver, co-founder of The Thoughtful Classroom and author of ASCD's *So Each May Learn*, will demonstrate a wide-range of reliable, engaging instructional strategies to help all students meet the Common Core State Standards. Participants will learn how to select and utilize the most appropriate instructional strategy for each lesson. Participants will gain a deeper understanding of teaching to the Core utilizing the Strategic Teaching tools.

For more information or to register go to [www.nhascd.net](http://www.nhascd.net).

**Shaping Our Heritage Exhibit of Art Work**

Shaping Our Heritage, an exhibit of art work and photos featuring recipients of State Arts Council Traditional Arts Apprenticeship grants from 1995 to 2012, will take place June 8 – July 20, at the newly renovated Map Gallery of the NH State Library on Park Street, Concord. A publication with photographs and excerpts from interviews with artists will be published. Craft demonstrations will take place every Wednesday at the State Library, 11:00 a.m. – 2:00 p.m. during the exhibit. There is no charge for admission and the exhibit is open to the public, from 8:00 a.m. – 4:30 p.m. For more information on Traditional Arts and the series of events coordinated by the NH State Council on the Arts that honor traditional artists who preserve our heritage, go to: [www.nh.gov/nharts](http://www.nh.gov/nharts) or contact Julianne Gadoury, [julianne.gadoury@dcr.nh.gov](mailto:julianne.gadoury@dcr.nh.gov), (603) 271-0791.

**Barry Conservation Camp**

Registration is underway for the 2012 summer camp programs for youth (boys and girls age 10-16) at Barry Conservation Camp in Milan, N.H. A weekly, overnight summer camp operated by the UNH Cooperative Extension 4-H Program and the N.H. Fish and Game Department, Barry Camp is perfect for youth who enjoy hands-on learning about outdoor skills and the environment. To select camp programs and register, visit <http://extension.unh.edu/4H/4HCamps.htm> or e-mail [4Hcamps@unh.edu](mailto:4Hcamps@unh.edu) or call 603-788-4961.

**21st Century Community Learning Centers Program, Title IV B, July 1, 2012 Awards**

The goal of the 21<sup>st</sup> CCLC program is to raise student academic achievement through the creation and expansion of community learning centers that provide students with academic enrichment opportunities as well as additional activities designed to complement their regular academic program. This year's competition awardees are:

- **Concord** School District-Rundlett Middle School/Lutheran Social Services, Child and Family Services
- **Concord** School District-Concord High School/Lutheran Social Services, Child and Family Services
- **Harrisville and Marlborough** School Districts/Keene State College
- **Laconia** School District/Lakes Region Community Services, Family Resource Center
- **Monadnock** Regional School District/Community Connections for Afterschool Networking

- **Somersworth** School District/Community Action Partnership of Strafford County
- **Warren** School District/Warren Parks and Recreation

Contact: Suzanne Birdsall, (603) 520-6263, [Suzanne.Birdsall@doe.nh.gov](mailto:Suzanne.Birdsall@doe.nh.gov) or  
Christina MacDonald, 271-7306, [Christina.MacDonald@doe.nh.gov](mailto:Christina.MacDonald@doe.nh.gov)

### **2012 Teen Video Challenge Winners**

New Hampshire's Young Adult Library Services Association, in collaboration with the national Collaborative Summer Library Program (CSLP), has announced that Cody Merritt and Jonathan Olson, both of Penacook, are the New Hampshire winners of the 2012 Teen Video Challenge. Now in its second year, the Teen Video Challenge is a national competition that encourages teens to create 30- to 90-second public service announcements that encourage both reading and using public libraries during the summer. To view this year's winning videos, please visit CSLP's Web site at [www.csllpreads.org](http://www.csllpreads.org). The winning videos can be used by all teens and all public libraries to promote summer reading nationwide.

### **The Healthier US School Challenge (HUSSC)**

The HUSSC is a program that offers a cash prize to schools for different levels awarded. The Challenge recognizes schools for excellence in nutrition and physical activity through a coordinated effort and through the attainment of either the bronze, silver, gold, or Gold Award of Distinction level. For more information or to view the application criteria for each level as well as learn about the approval process, please go to:  
[www.fns.usda.gov/tn/HealthierUS/2012criteria\\_chart.html](http://www.fns.usda.gov/tn/HealthierUS/2012criteria_chart.html).

Contact: Cheri White, (603) 271-3860, [Cheri.White@doe.nh.gov](mailto:Cheri.White@doe.nh.gov)